



APPROVAL PROCESS 2021-22

Application Deficiency Report

DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutions only)

| | | | |
|--------------------------------|---|---|---|
| Regional Office | Northern | Overall Deficiency of Institution: | Yes |
| Application ID | 1-9321982633 | Permanent ID | 1-1538603311 |
| Name of the Institution | Government Polytechnic Kalchinha Chitrakoot | Address | Government Polytechnic Kalchinha Vil - Kalchinha Post Bargarh Dist - Chitrakoot |
| City/Village | Bargarh | District | Chitrakoot |
| State | Uttar Pradesh | PIN | 210208 |

Director/Principal Details

| Designation | Name | Appointment Type | Qualification | PhD | Eligible as per AICTE Norms (YES/NO) |
|--------------------|---------------|------------------|---------------|-----|--------------------------------------|
| Director/Principal | Santosh Vaish | Regular | B.Tech., MBA, | No | No |

Other Details

| Sr. No. | Particulars | Status Provided by the Institution | Deficiency |
|---------|---|------------------------------------|------------|
| 1. | List of Faculty Member and Data Uploaded on the Institution Web Portal | Yes | No |
| 2. | Are all Approved Teaching Faculty Member being Paid as per Present VI /Pay Scale/Commission? | Yes | No |
| 3. | Whether Institution is Operating from Permanent Site? | Yes | No |
| 4. | Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded in Institution's Website? | Yes | No |
| 5. | Courses/Approved Intake Displayed at the Entrance of the Institution? | Yes | No |

Anti-Ragging Related Deficiency Status

| Sr. No. | Particulars | Status Provided by the Institution | Deficiency |
|---------|---|------------------------------------|------------|
| 1. | Constitution of Anti-Ragging Committee | Yes | No |
| 2. | Constitution of Anti-Ragging Squad | Yes | No |
| 3. | Undertaking Obtained from all Students | Yes | No |
| 4. | Appointment of Counselors | Yes | No |
| 5. | Undertaking Obtained from Parents of all the Students | Yes | No |
| 6. | Undertaking Obtained from Students Staying in Hostel | Yes | No |
| 7. | Undertaking Obtained from Parents of Students Staying in Hostel | Yes | No |

Ombudsman Related Deficiency Status

| Sr. No. | Particulars | Status Provided by the Institution | Deficiency |
|---------|---------------------|------------------------------------|------------|
| 1. | Grievance Committee | Yes | No |

Institution Level Faculty Member

| Sr. No. | Particulars | Actual No. | Required No. as per CI | Deficiency |
|---------|------------------------------|------------|------------------------|------------|
| 1. | Total Faculty(UG+PG+Diploma) | 14 | 24 | Yes |

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

Application Deficiency Report



Application Status: **Submitted**
 Application Sub-Status: **Payment Not Applicable**

Report Generated on :-19/04/2021

| Administrative Area | | | | |
|----------------------------|---|--------------------------|----------------------------|------------|
| Sr. No. | Particulars | Actual Room Area (Sq.m.) | Expected Room Area (Sq.m.) | Deficiency |
| 1. | Board Room | 30 | 20 | No |
| 2. | Department Offices/Cabin for Head of Dept | 30 | 40 | Yes |
| 3. | Central Store | 30 | 30 | No |
| 4. | Exam Control Office | 31 | 30 | No |
| 5. | Housekeeping | 10 | 10 | No |
| 6. | Maintenance | 10 | 10 | No |
| 7. | Office All Inclusive | 112 | 150 | Yes |
| 8. | Placement Office | 54 | 30 | No |
| 9. | Principal Directors Office | 30 | 30 | No |
| 10. | Security | 10 | 10 | No |
| TOTAL | | 347.00 | 360.00 | |

| Amenities Area | | | | |
|-----------------------|-------------------------|---------------------------|-----------------------------|------------|
| Sr. No. | Particulars | Actual Room Area (Sq. m.) | Expected Room Area (Sq. m.) | Deficiency |
| 1. | Boys Common Room | 75 | 75 | No |
| 2. | Cafeteria | 155 | 150 | No |
| 3. | First aid cum Sick Room | 10 | 10 | No |
| 4. | Girls Common Room | 80 | 75 | No |
| 5. | Stationery Store | 10 | 10 | No |
| TOTAL | | 330.00 | 320.00 | |

| Computational Facilities | | | | |
|---------------------------------|-------------------------------|-----------|----------|------------|
| Sr. No. | Particulars | Available | Required | Deficiency |
| 1. | Printers | 10 | 5 | No |
| 2. | A1 size Color Printers | 0 | 0 | No |
| 3. | Number of PCs in Language lab | 25 | 20 | No |
| 4. | Legal Application S/W | 20 | 20 | No |
| 5. | Legal System S/W | 3 | 3 | No |
| 6. | PCs to Student ratio | 90 | 90 | No |

| Library Facilities | | | | |
|---------------------------|-------------------------------|-----------|----------|------------|
| Sr. No. | Particulars | Available | Required | Deficiency |
| 1. | Volumes | 3758 | 3750 | No |
| 2. | Titles | 1566 | 650 | No |
| 3. | Journals | 10 | 9 | No |
| 4. | Library Management Software | 1 | 1 | No |
| 5. | Reading Room Seating Capacity | 90 | 81 | No |
| 6. | MultiMediaPC | 10 | 10 | No |

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

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| Instructional Area-Common Facilities | | | | |
|---|------------------------|-----------|----------|------------|
| Sr. No. | Particulars | Available | Required | Deficiency |
| 1. | Computer Center | 150 | 150 | No |
| 2. | Library & Reading Room | 300 | 300 | No |
| 3. | Language Laboratory | 66 | 33 | No |
| TOTAL | | 516.00 | 483.00 | |

| Land Area Details | | | | |
|--------------------------|--------------------------|-----------|----------|------------|
| Sr. No. | Particulars | Available | Required | Deficiency |
| 1. | Total Area of Land | 11.1125 | 4 | No |
| 2. | Maximum number of Pieces | 1 | 1 | No |

| Existing Programme / ENGINEERING AND TECHNOLOGY-Diploma | | | | | |
|--|---------------------|---------|------------------------|--------------------------|------------|
| Sr. No. | Particulars | Level | Actual Room Area (Sqm) | Expected Room Area (Sqm) | Deficiency |
| 1. | Classroom | DIPLOMA | 465 | 462 | No |
| 2. | Tutorial Room | DIPLOMA | 70 | 66 | No |
| 3. | Seminar Hall | DIPLOMA | 100 | 132 | Yes |
| 4. | Additional Workshop | DIPLOMA | 150 | 150 | No |
| 5. | Drawing Hall | DIPLOMA | 120 | 132 | Yes |
| 6. | Workshop | DIPLOMA | 200 | 200 | No |
| 7. | Laboratory | DIPLOMA | 805 | 1056 | Yes |
| TOTAL | | | 1910.00 | 2198.00 | |

| Other Facilities | | | |
|-------------------------|--|--------------|------------|
| Sr. No. | Particulars | Availability | Deficiency |
| 1. | All Weather Approach(Motorised Road) | Yes | No |
| 2. | Safety Provisions | Yes | No |
| 3. | Sewage Disposal System | Yes | No |
| 4. | Telephone | Yes | No |
| 5. | Vehicle Parking | Yes | No |
| 6. | First Aid | Yes | No |
| 7. | Appointment of Student Counselor | Yes | No |
| 8. | Establishment of Anti-Ragging Committee | Yes | No |
| 9. | Establishment of Committee for SC/ST | Yes | No |
| 10. | Establishment of Internal Complaint Committee(ICC) | Yes | No |
| 11. | Establishment of Grievance Redressal Committee/OMBUDSMAN | Yes | No |
| 12. | Barrier free Enviroment | Yes | No |
| 13. | AICTE Approval Letters- EoA/LoA | Yes | No |
| 14. | Institution-Industry Cell | Yes | No |
| 15. | Digital Payment-Financial Transactions | Yes | No |
| 16. | Food Safety and Standards | Yes | No |
| 17. | Insurance for Students | Yes | No |

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

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| | | | |
|-----|---|-----|----|
| 18. | Online Grievance Rederssal Mechanism | Yes | No |
| 19. | Internal Quality Assurance Cell | Yes | No |
| 20. | Fire and Safety Certificate | Yes | No |
| 21. | Atleast 5 MoUs with industries | Yes | No |
| 22. | Display of info submitted to AICTE on website | Yes | No |
| 23. | General Insurance | Yes | No |
| 24. | Backup Electric Supply | Yes | No |
| 25. | Group accident policy for employees | Yes | No |
| 26. | Implementation of student Induction Programme | Yes | No |
| 27. | Waste Management and a sustainable Green Campus | Yes | No |
| 28. | Display of Course(s) and Approved In entrance | Yes | No |
| 29. | Institution Web Site-Mandatory Disclosure | Yes | No |
| 30. | Medical & Counseling | Yes | No |
| 31. | Notice Boards | Yes | No |
| 32. | Potable Water Supply | Yes | No |

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

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DECLARATION

BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION /DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2021-22.
- b) I am fully aware of the data uploaded by me in respect of my institution on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institution into Co-ed institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2021-22.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institution on the web portal.
- f) I am also aware that Institution is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2021-22),only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2021-22.

Signature of Authorized Signatory

Name :

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal